



INVITATION FOR REGISTRATION OF VENDORS FOR GOODS, SERVICES, NON-CONSULTING SERVICES AND WORKS

1. INTRODUCTION

The Secretariat of African Continental Free Trade Area (AfCFTA), established in March 2018, is one of the flagship projects of Agenda 2063: The Africa we want. It is a high ambition trade agreement, with a comprehensive scope that includes critical areas of Africa's economy, such as digital trade and investment protection, amongst other areas. By eliminating barriers to trade in Africa, the objective of the AfCFTA is to significantly boost intra-Africa trade, particularly trade in value-added production and trade across all sectors of Africa's economy.

2. INVITATION TO PREQUALIFY

AfCFTA is seeking to pre-qualify reputable and qualified companies interested in supplying goods, services, non-consulting services and works for upcoming tenders. Detailed Request for Proposals (RFPs) and Request for Quotations (RFQs) will be provided to pre-qualified bidders on a needed basis.

3. ELIGIBILITY

The invitation is open to both Local and International Vendors/Contractors. Applicants must not be under a declaration of suspension for corrupt, fraudulent, collusive, coercive or obstructive practices in the current & in the past from AU, UN, World Bank & Other Public Institutions.

4. SELECTION CRITERIA

The AfCFTA assesses the information provided in the vendor pre-qualification form, followed by a more detailed technical evaluation of all vendors that have been selected for pre-qualification.

5. GUIDELINES AND REQUIREMENT

The link to apply is as follows: <https://forms.gle/2EEQt3JyKi3Tzoos8>

Applications must be submitted no later than Monday, 20th January 2025 at 5:00 p.m. (GMT, Ghana time).

NB: A supplier is allowed to apply for more than one (1) category.

In the Google Form, please ensure you attach the following required documents:

- Certificate of incorporation
- Company Profile
- Evidence of Tax Payment
- Labor Certificates, specific to works
- Evidence of Public Procurement registration, when available (Local companies: PPA Certificate)
- Evidence of valid Ministry of Works and Housing Certificates, Category (D3/K3) [specific to works]
- Attach at least 3 recent evidence of similar service/goods executed in the past (Client references)
- Evidence of Previous Contracts with AfCFTA or AU, if any (not mandatory)



6. FOR INQUIRIES AND FURTHER INFORMATION

Interested Vendors/ Contractors may obtain more information by contacting the Travel & Procurement Unit at the email below during working hours, i.e., Monday to Friday, from 9:00 am to 5:00 pm (GMT, Ghana Time).

Email: afcfta.tender@au-afcfta.org; with copies to: jessica.lawson@au-afcfta.org; nadia.amoakogyampah@au-afcfta.org; aisha.aminu@au-afcfta.org

Please be advised that the AfCFTA Secretariat will not accept physical documents. All submissions must be made electronically via the dedicated Google Forms link.